

## Volunteer Role Profile: Events Volunteer

### About this role:

Events Volunteers at Bath Abbey support a wide range of events in the Abbey, most often including concerts presented by local groups such as Bath Choral Society. Volunteers give us a hand with preparing and delivering concerts and events at the Abbey, outside of regular visiting hours.

Events at Bath Abbey are varied – you could be volunteering at anything from a performance of *Romeo and Juliet* to a candlelit performance of Vivaldi's Four Seasons, or even a book signing by astronaut Tim Peake!

Opportunities will be advertised in advance, and there is no obligation to help at everything – this role would be ideal for people who would like to get involved on a more occasional basis. Or if you're a regular in another role, it's a nice way to get a taste of something different now and then!

### About Bath Abbey:

Bath Abbey has been a site of Christian worship in the heart of the City of Bath for over 1000 years. It is an active Parish Church holding over 1000 services a year. Three different churches have stood on the site: a Saxon monastery, a Norman Cathedral, and the present Medieval Abbey. Edgar, the first King of all England, was crowned at the Abbey in Bath in 973. The Abbey continues to be a significant site, visited by almost 500,000 people a year.

The Abbey is entering an exciting new phase as its Footprint project has been completed. Footprint has repaired and conserved the Abbey's nationally significant floor; installed eco-friendly underfloor heating using hot water from the Roman Baths; created new interpretation for people to discover more about the Abbey; and created new spaces for schools, families, and community groups to take part in learning and choral music at the Abbey.

### Key activities for this role:

- Helping to prepare and set up for an event. This may include checking seating plans and putting out signage.
- Providing a warm and friendly welcome to all visitors. Doing this confidently and competently.
- Stewarding before a concert and during the interval. Directing audiences to where they can sit and where the toilets are. Full training will be given to fire stewards.
- Working with a wide range of audiences; families, schools, specialist groups and people from Bath and around the world.
- Answering general enquiries about Bath Abbey and the local area.
- Keeping up to date with what is happening in the Abbey and attending training and occasional reviews as required.



**This role would suit people with the following characteristics/skills:**

- Friendly, helpful, with a welcoming smile. Able to engage with people from all walks of life and from around the world, with confidence and politeness.
- Happy to work as part of a small, supportive team.
- Can pick up ideas quickly, carry out instructions confidently and help to make quick changes to an event if needed.
- Are open to giving and receiving feedback from Abbey staff.

**What we offer our volunteers:**

A beautiful and tranquil place to be a part of, in a bustling heritage city. There will always be something new to experience and discover.

- You will meet a wide range of people from all over the world with plenty of laughs, smiles and interesting conversations.
- A friendly team to work with, a chance to make new friends.
- Support, training and information from the Events Manager.
- You will attend a wide range of concerts and external events at Bath Abbey.
- The opportunity to gain new skills, if you are looking to start your career or to use the ones you already have.
- You will be part of a larger community of Abbey Volunteers and will be included in training, participation and social events.
- Regular newsletters and updates.
- All staff and volunteers receive a 10% discount on items for sale in the Abbey Shop. Your induction includes an optional free Tower Tour.

**Time commitment:**

There is no fixed date or time for events; they can be during the day or evening and on weekdays and weekends. We do not expect Event Volunteers to be available for every event. Events will have different time requirements, which will be communicated in advance for volunteers to sign up to.

**Application procedure:**

Application form; informal interview; DBS check and safeguarding training.

**Role supervisor:**

Events Manager – Fay Breed: [fbreed@bathabbey.org](mailto:fbreed@bathabbey.org)  
Operations Manager – Tim Yeomans

**For further information, please contact:**

Events Manager – Fay Breed: [fbreed@bathabbey.org](mailto:fbreed@bathabbey.org)

