

Volunteer Role Profile: Ops Volunteers

About Bath Abbey:

Bath Abbey has been a site of Christian worship in the heart of the City of Bath for over 1000 years. It is an active Parish Church holding over 1000 services a year. Three different churches have stood on the site: a Saxon monastery, a Norman Cathedral, and the present Medieval Abbey. Edgar, the first King of all England, was crowned at the Abbey in Bath in 973. The Abbey continues to be a significant site, visited by almost 500,000 people a year.

The Abbey is entering an exciting new phase, as its Footprint project draws to a close. Footprint has repaired and conserved the Abbey's nationally-significant floor; installed eco-friendly underfloor heating using hot water from the Roman Baths; created new interpretation for people to discover more about the Abbey; and created new spaces for schools and local children to take part in learning and choral music at the Abbey.

About this role:

Operations volunteers at the Bath Abbey support the work of the Facilities Manager by helping to prepare for events and activities in the Abbey.

The role involves the practicalities of running such events – largely setting out chairs and tables into whichever configuration is needed. You'll soon become an expert in our most common layouts, and know your South Transept from your Nave in no time!

Key activities for this role may include:

- Helping to prepare and set up for an event.
- Helping to keep the activity area tidy as the event takes place and to help clear up afterwards if needed.
- Helping to ensure that activities are carried out safely.
- Moving furniture whilst adhering to health and safety guidelines.
- Keeping up to date with what is happening in the Abbey and attending training and occasional reviews as required.
- Assisting with technical elements during events including AV management and live streaming

This role would suit people with the following characteristics/skills:

- Happy to work as part of a small, supportive team.
- Are physically capable of lifting and moving furniture.
- Can pick up ideas quickly, carry out instructions confidently and help to make quick changes if needed.



- If assisting with technical elements, familiarity with technology will be needed in order to 'get up to speed' with our equipment and software.
- Are open to give and receive feedback from the Facilities Manager.

What we offer our volunteers:

- A beautiful and tranquil place to be a part of, in a bustling heritage city. There will always be something new to experience and discover.
- A supportive and friendly team to work with, a chance to make new friends.
- A sense of 'a task well done' as you go home for the day. You will have helped us to carry out our work/mission, as well as maintaining the Abbey building for future generations.
- Depending on the event, Ops Volunteers will be given the opportunity to attend on the events they've helped set up for.
- Regular newsletters and updates.
- All staff and volunteers receive a 10% discount on items for sale in the Abbey Shop. Your induction includes an optional free Tower Tour.
- You will be part of a caring and dynamic organisation at a time of exciting change with the HLF funded 'Footprint' project. You will be part of a larger community of
- Abbey Volunteers and will be included in training, participation and social events.

Time commitment:

There is no fixed date or time for this role. You may be needed during the day or the evening, on week days or weekends. We do not expect you to be available every time for this very reason.

This is a great role for those who prefer flexibility, and to pitch in as and when they can.

Application procedure:

Application form; informal interview; safeguarding training, DBS Check

Role supervisor: Kevin Reed

For further information, or to discuss your interest in this role, please contact:

Volunteer Officer – volunteer@bathabbey.org.uk – 01225 330324

